

**TWIN RIVERS UNIFIED SCHOOL DISTRICT
BOOSTER CLUB AND PARENT ORGANIZATION
ANNUAL RENEWAL APPLICATION**

Booster Club/Parent Organization Name: _____

The parents/community members of Twin Rivers Unified School District, hereby request to renew our application for the: _____

Name of the Organization Listed Above

For the _____ to _____ School Year.

All Booster Club/Parent Organizations are considered separate organizations from Twin Rivers Unified School District. Therefore, the Booster Club/Parent Organization must have a separate name and Tax ID Number (TIN) with the IRS.

We, the members of this Booster Club/Parent Organization have read the TRUSD Board Policy 1230 and Administration Regulation 1230 School Connected Organizations and agree to abide by them.

Included are the following required documents:

- Officer contact list including phone number and email
- CA State and Federal tax-exempt status determination letter under IRS Code Section 501(c)(3)
- The bank branch where the organization banks
- The names of those authorized to withdraw funds
- Evidence of liability insurance
- Copy of any changes to the constitution and bylaws
- Budget Report with list of proposed fundraising activities

We agree to grant TRUSD the right to audit the financial records at any time, either by district personnel or certified public accountant. We will update the district with any changes made to our Organization Name, tax status, and trustees. We agree to comply with all the Districts requests for information.

Signature of Organization Representative

Date

Address/Phone No. _____

Contact Email: _____

Approved By: _____

Site Administrator's Signature

Date

District Approved: _____

Board Representative Signature

Date